

# *Donita's Cakes & Catering*

Phone \_\_\_\_\_ Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email \_\_\_\_\_  
 Groom \_\_\_\_\_ Phone \_\_\_\_\_  
 Other Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
 Other Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
 Wedding Date \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_  
 Reception Time \_\_\_\_\_ Location \_\_\_\_\_

Cake Price	Number Guests	\$
Cake Accessories		\$
Grooms Cake		\$
Cake Cutting Fee	(Only if Donita's also caters food)	\$
Appetizers		\$
Adult Meals	Number Adults	\$
Kids 5-10 Meals	Number Kids	\$
Ice Carving	Ice Sculpture	\$
Cheese Carving		\$
Chocolate Fountain	Dippers	\$
Table Service	Number Tables	\$
Glass Plates	Number Guests	\$
Hard Plastic Plates	Number Guests	\$
Hall Rental		\$
Kegs	Number of Kegs	\$
Wine	Number of Boxes	\$
Wine	Number of Bottles	\$
Champagne	Number of Bottles	\$
Open Bar Limit		\$
Soda	Number of Guests	\$
Bartender		\$
Long Tablecloths	Number Tables	\$
Round Tablecloths	Number Tables	\$
Skirting	Number Tables	\$
Centerpieces	Number Tables	\$
Chair Covers	Number Chairs	\$
		\$
		\$

Subtotal	\$
Tax	\$
Delivery	\$
<b>Total</b>	<b>\$</b>
-Payment	\$
Total Left	\$
-Payment	\$
Total Left	\$

**Deposits Paid**

Security Deposit \$ \_\_\_\_\_ C/C or CK# \_\_\_\_\_ Date \_\_\_\_\_

Payment \$ \_\_\_\_\_ C/C or CK# \_\_\_\_\_ Date \_\_\_\_\_

Payment \$ \_\_\_\_\_ C/C or CK# \_\_\_\_\_ Date \_\_\_\_\_